



KING COUNTY

LAW, SAFETY AND JUSTICE INTEGRATION PROJECT MANAGER INFORMATION TECHNOLOGY PROJECT MANAGER II OFFICE OF INFORMATION RESOURCE MANAGEMENT

Annual Salary: \$74,843 to \$94,869

Job Announcement: 05CY5329

OPEN: 8/3/05 CLOSE: Open Until Filled

WHO MAY APPLY: This position is open to the general public. This term-limited temporary position is fully benefited (medical, dental, and retirement) and is expected to continue for at least twelve months.

WHERE TO APPLY: Required application materials can be mailed to: **Terra Strouhal, 701 Fifth Avenue, Suite 3460, Seattle, WA 98104. Fax (206) 205-0725.** Email applications are encouraged at terra.strouhal@metrokc.gov (all application materials must be included). Applications materials must be received by 4:30 p.m. on the closing date. Postmarks are NOT ACCEPTED. PLEASE NOTE: Applications not received at the location specified above and those that are not complete may not be processed.

FORMS AND MATERIALS REQUIRED:

- King County application form. Application forms may be found at <http://www.metrokc.gov/ohrm/jobs/JobApplications.htm>
- Resume
- A letter of interest detailing your background and describing how you meet or exceed the requirements.

WORK LOCATION: 701 Fifth Avenue (Bank of America Tower), Seattle, WA.

WORK SCHEDULE: This position is exempt from the provisions of the Fair Labor Standards Act, and is not overtime eligible. The 40-hour workweek is normally Monday through Friday.

POSITION SUMMARY: The person in this position will be responsible for managing projects within the scope of the Law Safety and Justice Integration (LSJ-I) Program. This program implements specific, defined, tactical initiatives to improve the criminal justice operations of the county through improved sharing of data. This position reports to the LSJ-I Program Manager, and will complement the development team within the Information and Telecommunications Services Division. The outcomes will be the successful implementation of specific projects.

PRIMARY JOB DUTIES INCLUDE:

- Provide integration project management, support and consulting within the county's MS BizTalk technology platform.
- Review technology project business requirements, assess risks, and define requirements.
- Establish project plans and execute plans with vendors and county staff for integration efforts with involvement with the LSJ-I Program.
- Identify, document, and manage project issues to ensure timely resolution. Escalate to management as appropriate.
- Develop specific project deliverables, including requirements documents, implementation plans, task lists and project plans, issue and action item logs, and other project deliverables.

KING COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. JOB ANNOUNCEMENTS ARE AVAILABLE IN ALTERNATIVE FORMATS FOR PERSONS WITH DISABILITIES.

(206) 296-5209 JOBLINE <http://www.metrokc.gov/ohrm/psd/openings.html> Website Address (206)-296-8535 TTY

- Coordinate development activities in conjunction with project team members from the Information and Telecommunications Services Division, and third party vendors.
- Work with end-user departments to implement associated operational changes.
- Report status to the LSJ-I Program Manager and other managers within King County.
- Other duties as assigned.

QUALIFICATIONS:

- Minimum three years in IT project management, with demonstrated project experience in:
 - Technology integration projects
 - Business process reengineering initiatives
- Proven ability to develop project plans, manage project tasks and issues, report status, and analyze project risk.
- Proven ability to manage project budgets.
- Proven ability to lead the development of project deliverables.
- Strong oral and written communication skills.
- Good working knowledge of business and/or systems analysis.
- Ability to clearly articulate technical issues for a wide audience of business leaders, IT professionals, and non-technical personnel in a manner that is understandable to all.

DESIRED QUALIFICATIONS:

- Bachelor's degree in computer science, business administration or related field.
- Project management or hands-on technical experience within an MS BizTalk and/or .NET development environment.
- Professional experience in the public sector.
- Past responsibility for creating and issuing procurement requests (RFP, RFI, RFQ) and/or managing vendor selection activities.
- Experience managing vendor activities within the course of technology projects.
- Proven working knowledge and understanding of technologies within a variety of mainframe and client/server platforms.

SELECTION PROCESS: Competitive applications may be invited to participate in an interview. Salary will depend on qualifications.

UNION REPRESENTATION: This position is not represented by a union.

CLASS CODE: 7331200